



17  
**RECEIVED**

NOV 01 2024

**NAVARRO COUNTY AUDITOR'S OFFICE**

**NAVARRO COUNTY  
AUDITOR'S OFFICE**

Natalie Robinson, First-Assistant

Patty Mosley, Assistant

Lisa Clay, Assistant

Vicki Lewis, Assistant

Krystal McCollum, Assistant

Kari Davis, Purchasing Assistant

**Terri Gillen**, County Auditor

300 W 3<sup>rd</sup> Ave., Suite 4

Corsicana, TX 75110

Phone: (903) 654-3095

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

**INTEROFFICE MEMO**

The attached item is being returned for the following reasons:

- Item incurred before purchase order issued
- Purchase order number is inconsistent with invoice
- Amount billed does not match the purchase order
- Vendor on purchase order does not match invoice
- Insufficient documentation to process payment
- Signature or date not present
- System shows invoice paid
- Budget Account Number (Line Item) is missing – Acct # \_\_\_\_\_
- Insufficient budget in Line Item
- Payment Request inconsistent with County Policy
- Other \_\_\_\_\_

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation:

No Po obtained

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Signature

10 11-1-24

Date





**DR. R.C. ROGERS**  
**LIVESTOCK**  
**CONSULTING**  
**& SUPPLY**

2000 N Business 45  
 Corsicana, TX 75110  
 Ph: 903-641-7944  
 Fax: 903-641-7984

**RECEIVED**

**Statement**

NOV 01 2024

DATE

10/28/2024

NAVARRO COUNTY  
 AUDITOR'S OFFICE

TO:

NAVARRO COUNTY 4H  
 313 W 3RD AVE  
 CORSICANA, TX 75110

AMOUNT DUE	AMOUNT ENC.
\$66.00	

DATE	TRANSACTION	AMOUNT	BALANCE
09/30/2024	Balance forward		0.00
10/22/2024	INV #18850.	66.00	66.00

*[Handwritten Signature]* 10-31-24

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	AMOUNT DUE
66.00	0.00	0.00	0.00	0.00	\$66.00



**DR. R.C. ROGERS  
LIVESTOCK  
CONSULTING  
& SUPPLY**

**18850**

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**NOV 01 2024**

**NAVARRO COUNTY  
AUDITOR'S OFFICE**

2000 N Business 45  
Corsicana, TX 75110  
Ph: 903-641-7944  
Fax: 903-641-7984  
rogers@nctv.com

SOLD TO: Navarro County 4H DATE: 10-22-24  
ADDRESS: \_\_\_\_\_  
CITY: \_\_\_\_\_

QUAN ORDERED	QUAN SHIPPED	MFG	DESCRIPTION	PRICE	AMOUNT
1			<del>XXXXXX</del> <del>XXXXXX</del>		
2			Allflex tagger	33 <sup>00</sup>	66 <sup>00</sup>
			<i>[Signature]</i>		
			10-31-24		

Seller makes no expressed or implied warranties  
No warranties of Merchantability  
Buyer assumes all risk of damage or injury which may result from the use or handling of these goods  
Payment is due the 10th of the month following invoice date

SUB-TOTAL \_\_\_\_\_  
FREIGHT \_\_\_\_\_  
TOTAL 66<sup>00</sup>

**Accounts NOT PAID within 30 Days of the STATEMENT DATE are subject to a 1.5% Monthly Finance Charge.**

SIGNATURE \_\_\_\_\_

The undersigned hereby claims an exemption from payment of taxes under Title 2 Subtitle E, sales, excise, and use taxes for the purchase of the taxable items described and noted above  
This exemption is in accordance with Comptroller of Public Accounts Texas Tax § 151.316, items used for agricultural purposes.  
I understand that I will be liable for payment of the Limited Sales and Use Tax if I use the items in some manner or purpose other than in compliance with Texas Tax §151.155. Liability of the tax shall be based on the price paid for the taxable item.  
I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from Class C misdemeanor to a felony of the second degree

SIGNATURE \_\_\_\_\_